



#### **5.1.4**

**The institution has a transparent mechanism, for timely redressal of student grievances including sexual harassment and ragging cases**

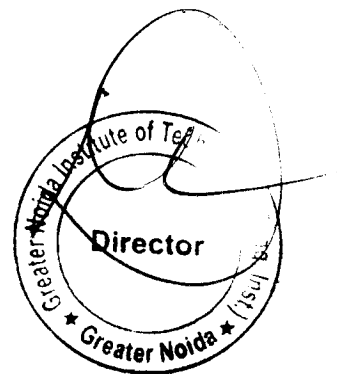
### **Relevant Academic Council Minutes**

**Greater Noida Institute of Technology (Engg. Institute)**

**Plot No. 7, Knowledge Park II, Greater Noida  
Uttar Pradesh 201310 India**



**Minutes of the 25<sup>th</sup>  
Academic Council Body Meeting  
3<sup>rd</sup> July 2018**

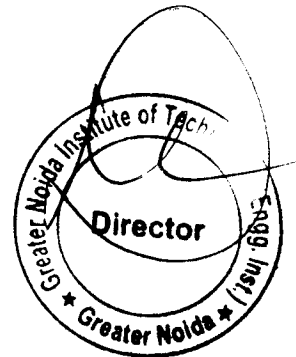




Minutes of the 25<sup>th</sup> Academic Council Meeting of GNIOT, Greater Noida, held on 3<sup>rd</sup> July 2018 at 11:00AM.

**Members of Academic Council :**

S N	Name of Dignitary	Designation	Department	Position
1	Prof. (Dr.) Rohit Garg	Director		Chairman
2	Dr. Brajendra Singh Chauhan	Professor	AS	Member
3	Dr. Minakshi Awasthi	Assistant Prof.	AS	Member
4	Mr. Nikhil Kumar Gupta	Assistant Prof.	EE	Member
5	Dr. Kapil Tyagi	Assistant Prof.	AS	Member
6	Dr. Anuranjan Mishra	Assistant Prof.	CSE	Member
7	Dr. Moti Singh	Assistant Prof.	AS	Member
8	Dr. Ravindra Kumar	Assistant Prof.	AS	Member
9	Mr. Anil Madhwal	Registrar		Member Secretary





**AC:25.01**

**To Welcome all the members present in the Meeting**

The Member Secretary Welcome all the members present in the Meeting.

**AC:25.02**

**To confirm the Minutes of the Meeting of the 24<sup>th</sup> Academic Council**

The Member Secretary Circulated the 24<sup>th</sup> Academic Council Meeting held on 2<sup>nd</sup> January 2018

**AC:25.03**

**Year-wise Result Analysis for the previous completed Session**

It is informed to all H.O.Ds that previous year result (semester-wise) has been completed on 12<sup>th</sup> November 2018

**AC:25.04**

Report of Paper Publish in Journals of final year students (last semester).

All H.O.D are requested to share "Paper publish Status of final year (last semester)" to Dr. Anuranjan Mishra latest by 10<sup>th</sup> December 2018 so that we could see the possibility for patents.

**AC:25.05**

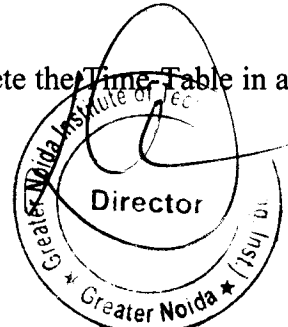
**Student Attendance Improvement Plan**

It is informed to all H.O.Ds that "Attendance Status Meeting" may be happened any time with management so it is advised to all to focus on attendance improvement plans and tools e.g. warning notice to students if attendance low, fine policy etc.

**AC:25.06**

**Time Table Preparation, Elective Subjects Finalization**

Member Secretary asked all the Department HoDs to complete the Time Table in all respects and distribute among the students.





**AC:25.07**

**Nomination of advisors and improved students counselling system.**

For each class one advisor normally the faculty teaching at least one subject in the class is nominated. Role and responsibility of advisor are also identified. Class advisor is asked to work as a local guardian of the allotted class. He is required to have constant monitoring of attendance, classroom teaching, discipline and interaction with the parent of the students and institute higher authority for academic and administrative counselling of students with a view to bring overall improvement in the students.

**AC:25.08**

**Planning for placement**

All H.O.Ds are hereby informed and directed to make "Eligibility Criteria" for the appearing students in Company's Interview Process with the consultation of TPO, latest by 8<sup>th</sup> October, 2018

**AC:25.09**

**Planning & execution of current academic session 2017-18 as per guideline of IQAC.**

Chairperson directed the members to plan and execute the current academic session as per guidelines of IQAC.

**AC:25.10**

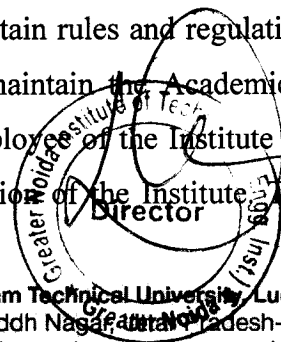
**Focused on Co-curricular and extra-curricular activities.**

Chairperson directed the members to try to do different types of co-curricular and extra-curricular activities like industrial visit, Expert Lecture, Webinar etc.,

**AC:25.11**

**Proctorial Board Committee (PBC)**

An education Institute or organization is governed by certain rules and regulation. The rules and regulation are to be maintained at most level to maintain the Academic and cordial environment in the campus. Every student and staff, employee of the Institute has to follow these rules/guidelines as per their cadre to fulfill the union of the Institute. The Proctorial





**ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)**  
**GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)**

Board of the Institute is headed by a chief proctor/proctor who is the main disciplinary authority of the Institute and is chaired by the Director. Some of the main objectives of this board are as:

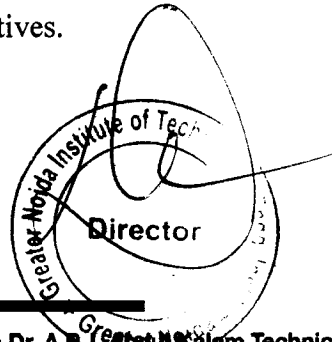
- To make ensure that the disciplinary rules are followed by all the members of Institute.
- To help the Student, Faculty members and non-teaching staff in case of any difficulty, related to discipline.
- To help and support in planning and coordinating student counseling discipline and conduct.
- To maintain Liaoning with student parent/guardian.
- Daily matter related to student discipline

**AC:25.12**

**Establishing Anti- Ragging Committee.**

It was decided to curb ragging in the institute academic and hostel premises. The following three tier system of committees are constituted to bring confidence in newcomers and protect the academic careers of all.

- Anti-Ragging squad:** A group of 3 to 4 faculty (one each for institute premises and one for hostel) will have strict watch 24 hours to ensure No ragging.
- Anti-Ragging Committee:** One committee (under the convener ship of chief proctor having members from Faculty, lab staff, administrative and hostel staff and one or two senior students) will have surprise checking on their own or on the receipt of information from any source to avoid ragging menace.
- Anti-Ragging Cell:** Anti-ragging cell will constitute of Director (Coordinator), chief proctor, any two heads of the dept, Registrar and one member from city administration will recommend action etc to be taken as per UPTU/Govt./Hon'ble Supreme Court of India directives.

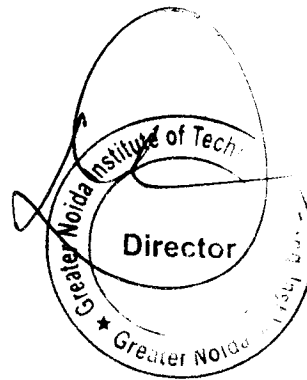


  
**Member Secretary**



ग्रेटर नोएडा इंस्टीट्यूट ऑफ टेक्नोलॉजी (इंजीनियरिंग इंस्टीट्यूट)  
**GREATER NOIDA INSTITUTE OF TECHNOLOGY (Engg. Institute)**

# Minutes of the 29<sup>th</sup> Academic Council Body Meeting 15<sup>th</sup> July 2020



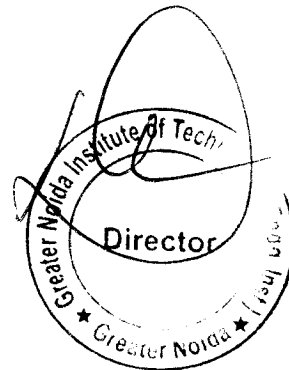
(Approved by AICTE, Delhi & Affiliated to Dr. A.P.J. Abdul Kalam Technical University, Lucknow)  
Plot No. 7, Knowledge Park-II, Greater Noida, Gautam Buddh Nagar, Uttar Pradesh-201310  
0120-2328214/15/16 | 1800 274 6969    director@gniot.net.in    www.gniot.net.in



Minutes of the 29<sup>th</sup> Academic Council Meeting of GNIOT, Greater Noida, held on 15<sup>th</sup> July 2020 at 1:00PM.

**Members of Academic Council :**

S N	Name of Dignitary	Designation	Department	Position
1	Prof. (Dr.) Dhiraj Gupta,	Director		Chairman
2	Dr. Brajendra Singh Chauhan	Professor	AS	Member
3	Dr. Rajesh Kumar Sharma	Professor	CE	Member
4	Dr. Amit Kumar Agarwal	Professor	CSE-AI	Member
5	Dr. Indradeep Verma	Assoc. Prof.	CSE-IoT	Member
6	Shri. Nikhil Gupta	Assistant Prof.	EE	Member
7	Dr. Mukesh Kumar Ojha	Assoc. Prof.	ECE	Member
8	Shri. Ramveer Singh	Assistant Prof	IT	Member
9	Shri Ashwani Kumar Singh	Assistant Prof.	MBA	Member
10	Dr. Sheelesh Sharma	Professor	MCA	Member
11	Shri Amarendra Singh	Engg. Manager	Microsoft India	Special Invitee
12	Prof. Ibraheem	Professor	EE, JMI	Special Invitee
13	Shri Anil Madhwal	Registrar		Member Secretary







**AC :29.01**

**To Welcome all the members present in the Meeting**

The Member Secretary Welcome all the members present in the Meeting.

**AC:29.02**

**To confirm the Minutes of the Meeting of the 28<sup>th</sup> Academic Council**

The Member Secretary Circulated the 28<sup>th</sup> Academic Council Meeting held on 7<sup>th</sup> January 2020.

**AC:29.03**

**Conduction of Hackathon (Hardware & Software Edition)**

The Member Secretary discussed about the preparations for Hackathon software edition to be held in the campus from 28.12.2020 to 30.12.2020. Hackathon software edition will be organized in the campus from 28.12.2020 to 30.12.2020. It was decided that all HODs along with one faculty member are the Judges and mentor of the Event, Committee for smooth conduction of event and to make the event grand Success.

**AC:29.04**

**ATAL –FDP**

The Member Secretary made it mandatory for all faculties to register for at least 2 FDPs. Registration Link has been shared with all HoDs. All HoDs will provide the details of registration to the undersigned by 4th January 2021.

**AC:29.05**

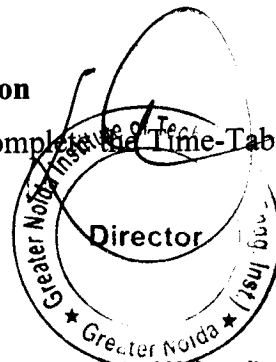
**To restructure Anti-ragging and Proctorial Board committees**

The Member Secretary reviewed Anti-ragging and Proctorial Board Committees and restructured wherever is required. All the members agreed for the same and noted the same.

**AC:29.06**

**Time Table Preparation, Elective Subjects Finalization**

Member Secretary asked all the Department HoDs to complete the Time-Table in all respects and distribute among the students.





**AC:29.07**

**Showcase of Projects**

Member Secretary instructed all the HoD's to provide all least five best projects to showcase in the MSME Incubation Centre latest by 31.12.2020

**AC:29.08**

**FDP/Workshops/Guest Lectures**

The Member Secretary instructed all HoDs to motivate the faculties to attend the FDPs/Workshops/Guest Lectures for the better rankings in Quality Assessments such as improvement in NIRF Rankings.

**AC:29.09**

**Infrastructure and Maintenance**

The Member Secretary reviewed the infrastructure requirement and maintenance requirement proposals from all the members.

**AC:29.10**

**Budgetary Requirements for Departments**

The Member Secretary collected the departmental budget requirements from all the Department Heads.

**AC:29.11**

**Software Requirement**

Member Secretary instructed HOD CSE to submit a proposal to renew the licenses of Microsoft- MTA, CCNA and Ethical Hacking (ECH) centre of Excellence latest by 4 January 2021.

**AC:29.12**

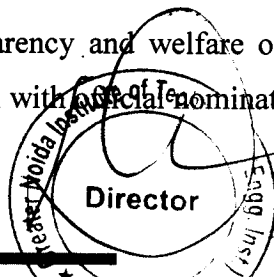
**IIC Activities**

Member Secretary distributed various events list of IIC second quarter and distributed among different department wise which will be conducted up to 7 January 2021

**AC:29.13**

Establishing Student Grievance Redressal Cell.

**Resolution No.10/21:-** For better transparency and welfare of students it was decided to establish Student Grievance Redressal Cell with official nominated.



*Handwritten signature*

**Member Secretary**